May 16, 2008

Dr. Kay Halasek
Chair, Council on Academic Affairs
Denney Hall
164 W. 17th Avenue
CAMPUS

Dear Kay:

I am writing on behalf of Edward Adelson, Associate Executive Dean of the Colleges of the Arts and Sciences. Please find attached is a proposal for CAA consideration and action with revisions to the undergraduate **BA and BFA from the Department of Art.** The proposed changes to this major were approved by the College of the Arts Curriculum Committee on March 3, 2008, vetted by the Arts and Humanities Subcommittee of the ASC CCI on April 4, and approved by the ASC CCI on May 9, 2008 (a transmittal history of minutes is included.)

The revisions to the Art BA and BFA are reflective of the field, the interdisciplinary strengths of the department and the observations of the accrediting body of the National Association of the Schools of Art and Design (NASAD). The revisions aim to change the current relationship between the BA and BFA degrees, streamline student planning and time to degree, and make easier the transition into the BAE program, should students choose that option.

Another key feature of the revision is the creation of new “checksheets” for each of the seven BFA emphasis areas and for the Art BA degree so that advisors, students, and faculty will have clear templates to follow. The BFA tagged degree is currently 196 credit hours, with 76 in the GEC and 120 in the major program. This total remains unchanged.

I am pleased to forward this proposal to CAA for its consideration, and stand ready to assist CAA in any way during its deliberation process.

Sincerely,

Kathleen M. Hallihan, Ph.D.
Director, Curriculum and Assessment
Colleges of the Arts and Sciences

Copies: W. Randy Smith, Vice Provost
Edward Adelson, Associate Executive Dean ASC
Lakshmi Dutta, OAA
Date: April 23, 2008
Subject: Department of Art BA/BFA Revisions
From: Jay Hobgood

Subcommittee B considered the proposal from the Department of Art to modify their requirements for the B.A. and B.F.A. degrees at its meeting on April 4, 2008. After a thorough examination and a comprehensive discussion of the proposal the subcommittee voted unanimously to approve the revisions.

Currently all students enter the program as Pre-Art. After a student complete 20 hours of Foundations coursework, the student is reviewed by the faculty. A successful review permits the student to enter the B.A. program. Then the student is asked to complete a set of 30 hours of Core requirements, which allows an introduction to many of the emphasis areas in the department. After completion of the Core requirements, the student applies by means of a juried portfolio to an emphasis area. If the portfolio is judged positively, then the student is accepted into an emphasis area and begins work on the specific requirements to a B.F.A. Students who are not accepted into the B.F.A. may complete a B.A. degree.

Proposed revisions:

1. All students will be admitted to the B.F.A

2. After their portfolio review students will be informed of their ability to continue in the B.F.A. program.

3. Students may petition the department in writing for permission to switch to a B.A. at any time after their first two quarters in the B.F.A. program.

4. Upon complete of the Foundation and Core requirements, a B.F.A. student must apply for acceptance into an area of emphasis.

The major change of these revision is to make the B.A. degree a student choice rather than the default degree.

The principal foci for discussion were:


2. The timing of the procedural steps that students follow as they work through their degree program.

3. How would students who transfer from other institutions be affected?

4. Does a student still have only two chances to pass their portfolio review?
March 27, 2008

Edward Adelson
Associate Executive Dean
Colleges of the Arts and Sciences
114 University Hall
230 N Oval Mall
CAMPUS

Dear Ed,

The College of the Arts Curriculum Committee has reviewed and voted unanimously to support the Department of Art’s proposal to revise the entrance requirements for the undergraduate Bachelor of Fine Arts (a tagged degree approved by OAA in May of 1990) and Bachelor of Arts major program. We discussed the proposal with Professor Rebecca Harvey, Chair of Undergraduate Studies in the Department of Art, during our ARTS CC deliberations on Monday, January 8, 2008 and on Monday, March 3, 2008, and we were pleased to unanimously support the Department of Art’s changes to the B.A./B.F.A. entrance requirements.

The proposal was vetted and supported by the full faculty in the department, designed in close consultation with the Arts Advising Staff, and the Department of Art Education, and went through two revisions with the Arts CC. The Department of Art Undergraduate Studies Chair and the Department of Art Education Undergraduate Studies Chair met several times to streamline the two proposals so that their students may flow seamlessly from the BFA in Art into the senior year of the BAE in Art Education. The revisions are reflective of the field, the interdisciplinary strengths of the department, and the observations of the accrediting body of the National Association of Schools of Art and Design (NASAD). The Department has created new “checksheets” of each of its BFA emphasis areas (Glass, Printmaking, Sculpture, Art and Technology, Photography, Ceramics, Drawing and Painting) and for its BA degree so that Advisors in Arts Advising, students, and faculty will have a clear template to follow.

The BFA tagged degree is currently 196 credit hours, with 76 in the General Education Curriculum and 120 in the major program. These will remain unchanged. The primary changes are described below:

- GEC reflects the revised GEC with the current/new categories.

- The entrance requirements are changed from a tiered process of first coming in as pre-Art, then portfolio-reviewing into the BA, then another portfolio review into BFA, to entering as a BFA art student who, after 5 Foundations courses, will have his or her work reviewed by the Foundations Director and the Academic Standards Committee. This focused approach is reflective of the values of the department, puts students on track for the tagged degree in either Art or Art Ed, and adheres to NASAD standards. With this method, the creative process is able
to factor into a student’s potential, rather than just the end product. It will also help the faculty identify students much earlier in the process who may be in trouble.

- New Advising Process will reach a greater number of students and ensure that they are receiving the appropriate information. The department and Arts Advising will work in tandem to advise students.

- This change to enter as BFA in Art will consequently strengthen the BA as the process to become a BA helps the students define the clear objectives and ensures focused studies to create a strong BA degree plan and not just a generalist degree. Entering as a BFA also will align students at a much earlier stage to be successful in the BAE.

- The changes will take place in Autumn 2008 for entering freshman and transfer students. The department is requesting two codes 066 for BA in Art and 065 for BFA in Art. Art Education will retain 067 for its majors and 849 for Pre-Art Ed.

- In Autumn 2008 any current student will have the opportunity to declare BA or BFA in Art.

We thank you in advance for moving this proposal through the next appropriate steps, and look forward to its ultimate approval and implementation for fall of 2008. If you have questions about the proposal please feel free to contact me at 292-5171 or through email, mockabee.1415.

Thank you,

Valarie Williams Mockabee
Associate Dean, College of the Arts

cc: Rebecca Harvey, Undergraduate Chair, Department of Art
ARTS CC
February 20, 2008

Attached please find proposed changes to the BA / BFA entrance procedures in the Department of Art.

The Department of Art seeks approval to make changes in our BA / BFA entrance procedures. None of the overall requirements for either degree have changed nor have the requirements of our accrediting body NASAD. The revisions are partially in response to the recent reduction of the BA degree to 181 credit hours and our ongoing assessment of the undergraduate program. We propose to institute these changes beginning in the Autumn Quarter 2008.

These changes are driven by several factors. With the reduction of the BA to 181 credit hours it seemed an appropriate time to revisit the requirements of both the BA and BFA degrees and to check our alignment with the BAE in Art Education. We have had a series of meetings and discussions over the past year and a half with the faculty as a whole. We formed an ad hoc committee in the fall to begin working towards an implementation plan. This committee included myself, as Undergraduate Chair, Ardine Nelson, who has served as both Undergraduate Chair and Department Chair, Alison Crocetta, the current Foundations Director and Amy Youngs, previous Foundation Director. I met several times with Kevin Tavin, the Director of Art Education to discuss how our departments’ respective degrees overlap and support one another.

The proposal in an early form was vetted at the College Curriculum level and comments and suggestions were woven back in. There has also been input and discussion with the ASAS Arts Advising office. Sergio Soave, Department Chair, Fine Art and Valarie Mockabee, Associate Dean, College of the Arts, both weighed in thoughtfully with concrete suggestions. The current proposal reflects a very thorough process and represents a change that we as a department feel will strengthen both our BA and BFA degrees.

Sincerely,

Sergio Soave
Chairman
Department of Art

Rebecca Harvey
Undergraduate Chair
Department of Art
Transmittal History for Revision to Art BA/BFA Major

ASC CCI- DRAFT minutes
5-9-08

1. Art BA/BFA Revisions (Guests: Soave, Harvey, Nelson, Tavin)

Unanimously Approved

a. Introduction and Summary (Jay Hobgood, Chair Sub-B): Discussed on
4/4, see cover memo for summary of current and revised requirements.
Under current system, the BA is the “default degree” option if students are
not accepted into BFA. New program would admit all students as BFA
and if qualified are invited to continue or may choose to do BA. Students
may petition later for BFA admission, and may choose at any time to do
the BA. All Sub-B’s questions were successfully answered and committee
was pleased with changes

b. Q: What are numbers of BA/BFA like (context for change) (Soave) 700-
750 students pursuing BA/BFA, very much weighted in pre-Art default
and BA advising track, which does not necessarily parallel BFA track,
making it difficult for students to transition currently. Thus many default
into the BA due to a perceived added time to graduation should they
pursue BFA. Changes would allow students a smoother transition and the
ability to plan better beginning in their first year. Department does not
anticipate a change in overall numbers, not a net gain, but possibly a
transition toward 250 in BFA and 120 in BA (which is an inversion of the
current situation).

c. R. Harvey: Students do not perceive a difference because the credit hours
are similar and this revision will help make more transparent the
differences between the degrees earlier. No tagged degrees have language
requirements, BA, however, does. This also streamlines and makes more
transparent to students the transition to the BAE, making Art Ed an
emphasis area with a similar level of studio commitment. Currently
students are not necessarily as well prepared for MFA programs as they
could be, but with the BA but under the new program they would be very
well prepared.

d. Nelson: Now students can more easily choose appropriate GEC courses
sooner.

e. What will be the net impacts on GEC? In terms of foreign language and
international studies, for example? Department encourages the BA as well
as the BFA and hopes this revision will enhance good student choice.

f. Tavin: This brings program in line with benchmark peers and provides a
good structure for a state institution with a more open enrollment policy
where students do not audition or provide entrance portfolios for
competitive admission. (Harvey) A strength of the program currently is
taking students with little or no experience and prepare them for graduate school and successful careers. This will continue.
g. Q: What is rejection rate for BFA currently? 6-8% not accepted. Many are accepted upon reapplication. Generally students who would not make it head in other directions earlier. Many self select out. This proposal reviews students in first year so as to more carefully and mindfully advise students appropriately.
h. Advising: these revisions, in combination with BAE allow more coherent advising and transition early on without penalty to students in terms of requirements, allowing faculty to focus on mentoring later on. The transition for transfer students will also be much clearer and achievable. Jenkins: This will make it easier for both advisors and students. Art has worked closely with Art advising in the development of this proposal.
i. Affect on Honors? BFAs do a solo performance as part of presentation, clarifying the difference for honors students re: the distinction project. Foundation courses are all Honors courses, but are open to all.

CCI Sub-Committee B – Unanimously Approved
4-4-08

1. Art BA/BFA and BAE Program Revision
   a. Context and history (Mockabee) see cover letter
      i. Current program has several disconnects between GEC requirements based on BA/BFA making transition into Art Ed and subsequent licensure process very difficult for students. Reaccreditation process suggested tiered review process and revisions based review of foundations course faculty.
      ii. Wish to institute a group advising process
      iii. 6 major revisions outlined on page 2 of proposal
      iv. Sets forth stricter and more transparent guidelines for students’ portfolio review process
   b. BA would not be a “default” degree but would rather be strengthened in both perception and rigor for students
   c. Q: Transfers from other programs/institutions: Currently students are evaluated on product portfolio and prior coursework by academic advisory committee (foundational faculty and senior faculty) Transfers will be admitted as BFA and can choose BA option if they want
   d. Q: Do students still have only two chances for admission to the BFA based on portfolio evaluation? The academic standards committee will be continually assessing students throughout their first two years so students who may need extra support or are potentially not well suited can be helped and/or guided toward better options
   e. Incoming freshman wants to do a BFA: a “pre-Art” student is put in BFA track. After foundation courses, if necessary, student is removed from
BFA track. Students can petition for reconsideration for BFA, a BA., or choose to have a minor – BA is not the default.

f. What are criteria of evaluation: there is a large rubric which is made available to students and are encouraged to attend portfolio clinics. Suggestion to make this information available in proposal

g. Suggestion (Lando) for (in the future) an on line survey course for potential transfer students (other 4 ASC colleges have such courses)

h. What is relationship between Art BA/BFA and Art Education BA? In Art Ed, you do not declare AE major until senior year. It is only a senior year department (and graduate degree department). Currently the BFA to BAE structure disadvantages students who wish to transfer into BAE. These two new proposals would align requirements and make the switch from BFA to BAE coherent and easily achievable for students.

i. Proposal results in a net drop of 10 credit hours (5 from GEC and 5 from major) bringing it down to 181 credits total.

j. Recommendation to remove “draft” watermark from the checksheets

k. Include withdraw form for 631 (outdated course based on assessment)

l. Course change request for 601 reflects new terminology in the field and as such did not require a syllabus submission

m. 640 white out “Teaching” in title of revised syllabus

ARTS CCC- Unanimously Approved
3-3-08

Art (BA/BFA)

i. intro by Rebecca Harvey

ii. discussion of timing of enrollment and student decision making- the change will allow more flexibility for the students. advising needs to be strong.

iii. Revision recommendations:

(1) suggest to switch Math from 3rd year Au to 1st year Wi (with Social Science)

(2) clarification of GEC courses—they are suggested sequence across four years.

A footnote to clarify that the order can be changed for individual students would be helpful.

(3) the last point/bullet of the “6 major revisions” made the BA degree look like the weakest program in the department. [Delete the last bullet.] make the first bullet part of the opening paragraph.

(4) grammatical change of the proposal letter
### Bachelor of Fine Arts: ART

**Major Coursework**

196 credit hours

**ART MAJOR COURSES**

**Years 1 and 4**

**Drawing and Painting**

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<td></td>
<td>Anatomy / Drawing</td>
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<td>Exercise &amp; Health Promotion</td>
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**School of the Arts & Humanities**

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<tr>
<td>Literature</td>
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**Total General Education Core**

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**Major Electives**

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**Total Minimum Credit Hours**

196 credit hours
### Bachelor of Fine Arts: Art

**Major Courses**

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<td>ART 101</td>
<td>Art History</td>
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<td>ART 102</td>
<td>Drawing</td>
</tr>
<tr>
<td>ART 103</td>
<td>Painting</td>
</tr>
<tr>
<td>ART 104</td>
<td>Sculpture</td>
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**Additional Courses**

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<td>ART 150</td>
<td>2D Design</td>
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<tr>
<td>ART 151</td>
<td>3D Design</td>
</tr>
<tr>
<td>ART 152</td>
<td>Digital Art</td>
</tr>
<tr>
<td>ART 153</td>
<td>Printmaking</td>
</tr>
</tbody>
</table>

**Electives**

- Choose 2 courses from the following:
  - ART 200: Ceramics and Sculpture
  - ART 201: Metals and Jewelry
  - ART 202: Fiber and Textiles
  - ART 203: Digital Art

**General Education Requirements**

- **English Composition:**
  - ENG 101: Composition
  - ENG 102: Composition II

- **Science:**
  - CHE 101: General Chemistry
  - BIO 101: Biology

- **Math:**
  - MAT 101: College Algebra

- **History:**
  - HIS 101: World History
  - HIS 102: American History

- **Social Science:**
  - SOC 101: Introduction to Sociology
  - SOC 102: Social Psychology

- **Humanities:**
  - HUM 101: Introduction to Humanities
  - HUM 102: Comparative Literature

**Total Credit Hours:**

- **196 Credit Hours**
The Department of Art seeks approval to make changes in our BA / BFA entrance/exit procedures. None of the overall requirements for either degree have changed nor have the requirements of our accrediting body NASAD. The revisions are partially in response to the recent reduction of the BA degree to 181 credit hours and our ongoing assessment of the undergraduate program. We propose to institute these changes beginning in the Autumn Quarter 2008.

We currently have a two-tier review process in place. All students, whether their intentions are BA, BFA, or BAE enter our program as Pre-Art. Upon completion of 20 hours of Foundations coursework the students are reviewed by the Faculty successful completion places them in the BA degree program. The student is then asked to complete a set of 30 hours of Core requirements, allowing an introduction to many of the emphasis areas offered in the Art Department. At this point the student is ready to apply by a juried portfolio to an emphasis area and begin work on their BFA. They should also be able to decide at this time, somewhere around the end of the second year to continue in the BA program or move into the BAE. While sound in theory, we have found this system to be generally unworkable in practice, as it does not adequately take into consideration the large curricular differences that have been taking place between BA, BFA, and BAE. We are proposing to streamline our system, taking into consideration and building upon the many strengths offered by these different degrees.

The BFA is a tagged degree approved by OAA May 30, 1990 and consists of 196 credit hours. This degree denotes specialized studio training. The seven major areas of study are: Art & Technology, Ceramics, Glass, Painting/Drawing, Photography, Printmaking and Sculpture. A strong program in all of these disciplines offers state of the art facilities, experienced faculty, and provides a major opportunity for personal and artistic growth.

The Department of Art sees itself first and foremost as a professional degree-granting program. Our focus at the undergraduate level continues to be the BFA although we also offer an increasingly popular BA degree and minor and serve as practical training laboratory for Art Education. The BA in Art is a liberal arts degree program. The BA in Art serves as a general introduction to the experiences of the artist. It involves studio practice in all areas of the department and in art history and theory. This degree may be used as a springboard into a variety of careers.

Art Education’s BAE undergraduate offerings include discipline focused courses, general education courses, and licensure courses. It provides undergraduate students with a well-rounded liberal arts education, intensive studies in visual culture, and significant preparatory course work in the theory and practice of art education.

While there are considerable areas of overlap in these three curriculums there are also distinct differences and we have had increasing trouble over the past few years in moving students into the correct track for their career goals.

Because of our mission to continue to be one of the most comprehensive studio-based university art programs in America all students entering the program will be tagged BFA.
WE PROPOSE SIX MAJOR REVISIONS TO OUR DEGREE ENTRANCE PROCEDURES AND ADVISING STRUCTURE

1. The Director of Foundation Studies will be charged with creating a new system for having Foundation Studies instructors measurably evaluate their BFA students.

2. An Academic Standards Committee will be formed. The Undergraduate Chair and Director of Foundation Studies will be on the committee with three additional rotating faculty members. The committee will be charged with discussing and reviewing the progress of the BFA students.

3. Students will be informed of their ability to continue in the BFA program after the Foundation coursework is completed based upon review by the Academic Standards Committee. (NASAD required entrance requirements would be met through the successful completion and review of the five Foundation Studies courses).

4. There are sound reasons for choosing a BA in Art. All students wishing to complete the BA degree may petition the department, in writing, at any time after their first two quarters in the BFA program for permission to enter the BA program. Allowing an early shift to the BA degree ensures those students wishing to pursue their foreign language component to do so without any loss of competency.

5. Upon completion of the Foundation and the Core the BFA student must apply to and be accepted by an area of emphasis. This will be done by preparing a portfolio of Foundation and Core coursework. Students will meet with the Faculty of the emphasis area to present their work and participate in an interview process.

6. The BAE, as a degree, is perhaps best seen in this light as an area of emphasis. We continue to be committed to giving this population of students the best possible grounding in the Studio Arts while taking into consideration their curricular needs. The BFA is the best track to follow for students wishing to pursue the BAE. The first 2 years of the BFA align with the Department of Art Education's BAE and prepares students for entrance into this tagged degree.
4-Year Plan*

### Year one:

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<th>Autumn (16)</th>
<th>Winter (17)</th>
<th>Spring (18)</th>
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<tbody>
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<td>GEC math 104 (5)</td>
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<td>Art 207 (5)</td>
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<tr>
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<td>History of Art 201/202</td>
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</table>

At the end of the first year the BFA student will have completed 51 credits as follows: 21 - 26 credits GEC (selected from courses that will apply in either the BA or BFA degrees), 20 credits of foundation, 5 - 10 credits of Core work. Note: 4 core courses have no art pre-requisites.

### Year two:

<table>
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<th>Autumn (15)</th>
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At the end of year two the BFA student will have completed an additional 45 credits as follows: 15- 20 credits of GEC, completed the Core of 30 credits, completed an additional 5-10 credits of work beyond core. They are prepared to apply to the BFA Emphasis area they desire at this time. This layout of the first two years assures that the BFA student completes the foundation and core work of 50 credits and between 10 and 20 hours of the next level of art courses and at least 35 hours of GEC.

**Total 96 hours completed during the first two years.**

During the next two years the BFA student will continue the balance of one GEC course per quarter to two art studios. Students will have two years to complete their Emphasis area which allows them to enroll in the appropriate courses that might be offered only once per year or once every two years.

### Year three:

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<td>GEC Data Anal - (5)</td>
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Year three will complete GEC 20 credits and Art Emphasis 30 credits

### Year Four:

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<tr>
<td></td>
<td>Art 595 (3)</td>
<td>Art 696 (2)</td>
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Year four will complete GEC 15 credits and Art emphasis 30 credits and Art/level 3 writing 5 cr.

At the end of year four the student will have completed all requirements for the 196 credit Art BFA.

* The GEC courses are in a suggested sequence only - these can vary with the needs and schedules of the student as long as the ratio of major course work to GEC is 2:1
Advising Plan

The Department of Art works very closely with USAS Arts Advising and will continue to do so. The support that their office provides is invaluable both for faculty and students. The proposed changes in our advising structure will supplement and support USAS Arts Advising's efforts. These changes are as follows:

The Undergraduate Chair will organize and announce to all the first and second year BFA students that there will be one mass-advising meeting for each group held in the evening during the first week of scheduling for the following quarter. These groups will include those students already in the university who recently declared themselves a BFA in Art. The Director of the Foundations Program will be present for the meeting with first year students. Students will receive, via email, a list of the appropriate courses for them to enroll in the following quarter. This list would also be posted online for them to access at any time. If they have any questions or wish to hear about general information or wish to speak with an advisor from a possible area of emphasis they should attend the meeting.

Create a first and second year email list. Depending on their year, the courses as described quarter by quarter in the 4-year plan would be sent to them as a reminder of which courses they need to enroll in. Each emphasis area will be responsible for devising what it recommends for enrollment each quarter accounting for their pattern of course offerings. All first and second year BFA students will be well served through this advisement, email, and group meeting. The further along in the program the less general advising they will require.

Each first and second year student will be assigned a faculty advisor, who they could contact for additional advising as necessary.

Once the BFA student entered an emphasis area, a faculty person from that area will be assigned as their advisor. This faculty person would guide them through the process of selecting courses and planning their remaining two years of study, just as the current process provides for, including quarterly advising day.

Implementation

Beginning with Autumn Quarter 2008 all incoming freshmen that wish to major in art will be listed as a BFA art major. Any student currently in the program will have this one opportunity to simply declare himself or herself a BA in Art or a BFA in Art. After Autumn quarter 2008 any student wishing to be a BA in Art must petition the Undergraduate Chair with their request. We request there be two major codes instead of the one 066. 066 would remain BA and 065 designate BFA in Art. Art Education would retain 067 for majors and 849 for those students who wish to declare themselves Pre - Art Ed.

Any current BA or pre-art major that declares themselves to be a BFA in Art must meet with their Art Faculty advisors to review their progress toward the BFA (review their department check sheet). This will also be an advising session about working toward their emphasis area portfolio review and by what date they should submit their application. Records will be kept that indicate when this group of declared BFA's should complete their Emphasis application.

The normal BA portfolio review scheduled for June 08 will be suspended. There will be several open meetings in the late spring 2008 with current pre-art and BA students to explain the changes and options they have. This information will also be emailed to all the pre-art and BA Art majors. The entire regular faculty will also be prepared to discuss this switchover with intended majors in their classes.
The BFA is a professional degree. To this end all students in the BFA program are required to choose a specific area of emphasis in order to focus their program of study. The BFA program at Ohio State is open enrollment, however in order to fulfill the status conferred by a professional degree all students continuing in the BFA beyond 6 quarters are required to pass an Emphasis Area Review in their chosen area of concentration. The 7 areas of concentration offered are: Art & Technology, Ceramics, Glass, Painting & Drawing, Photography, Printmaking, and Sculpture. The BAE (Bachelor of Art Education) is also a professional degree and students interested in pursuing this degree should follow the BFA procedures. Entrance into the BAE program occurs in the same time frame as the BFA emphasis area application (further information on BAE entrance procedures is available from the Department of Art Education).

To apply to any emphasis area in the BFA you must first, submit your written application form, your formal application / artist statement, a current copy of your advising report, and a completed area check sheet to the Art office, 146 Hopkins Hall. You will be scheduled to meet with at least two regular faculty to review your application portfolio and discuss your goals as an artist. These reviews will take place in the studio facilities of the emphasis area you are applying to and will provide a limited amount of time for all applicants to appropriately hang, layout, install, load on computer or otherwise prepare your work for the review.

You will be notified of the outcome of the review by written letter and email from Chair of the undergraduate programs during the following week. For those accepted into an emphasis area the letter will include information about contacting your new art faculty advisor. For those not accepted into the emphasis area additional information will be provided about your options.

YOU MUST APPLY FOR AN EMPHASIS AREA WITHIN 6 QUARTERS OF ENROLLMENT IN THE BFA.

WHEN AND WHERE:

The application process begins the quarter before the intended review.

1. The written portion of the application is due in 146 Hopkins before noon Friday of Finals week. For those applying in early Autumn the written application is due by the first Friday of Autumn quarter.

2. The fifth Friday of the following quarter each applicant presents his or her portfolio to the faculty.

3. The sixth week of the quarter the Undergraduate Chair will notify the candidate in writing of the outcome of their review.
The actual dates for the reviews are available in the Art Office and on the department website.
**REQUIREMENTS:**

**APPLICATION, WRITTEN STATEMENT, PORTFOLIO OF ARTWORK, INTERVIEW**

B.F.A. Emphasis Area Applicants must first complete the Foundation series of courses, the bulk of the Core series, and up to 2 courses in their intended emphasis area. Your Faculty advisor will help you decide on an appropriate time to apply. Your application consists of 4 parts:

**The application packet**
- Your written statement (included in your application packet)
- Your portfolio
- Your interview

**YOUR APPLICATION PACKET** consists of 4 pages, your application form (see attached), your written statement (see below), a copy of your advising report, and your Arts Advising check sheet. These forms are available in the Art Office and on the department website.

**YOUR WRITTEN STATEMENT** consists of a 3 paragraph (not more than 500 words)
Your artist / application statement should include:

1. Some background history, who you are, how you became interested in Art, and why you decided to study at Ohio State.
2. Reasons why you are applying to your particular area of emphasis
3. The strengths and challenges you have identified in your Artwork to date.

The quality of writing and thinking presented in your written statement will be a consideration in the application outcome.

Applicants must have a 2.25 minimum GPA in the Art major courses and a 2.0 minimum overall GPA

**YOUR PORTFOLIO** must include examples of work consistent with the advice of your emphasis area. Generally it is expected that you will present 12 – 15 pieces. Select your very best work; include at minimum 4 to 8 pieces that are reflective of your interest and ability in your proposed area(s) of concentration. Depending on the area, you may want to include either actual pieces or documentation of your artwork. Acceptable documentation includes photographic prints, color printouts, or slides in a slide page (will not be projected). Documentation intended for viewing on a computer must be on CD that will run on a Mac and in an appropriate presentation form such as Keynote, PowerPoint or QuickTime.

Each emphasis area has specific courses they will recommend you complete before applying and may also have additional advice about the amount and range of work from the core courses to present. This information will be available at the quarterly advising meetings.

You will have approximately one hour to prepare your portfolio presentation in the designated space provided by the emphasis area. Be sure to plan for all your needs and bring any tools, computer or A-V, electric cords, hangers, tape, pins etc. with you. Any exception will have to be negotiated with the area coordinator prior to review day. Some areas may have specific computers for you to use and in that case bring your files on CD in presentation form (Keynote, PowerPoint, QuickTime, etc.) ready to run on a Mac.
YOUR INTERVIEW will take place with the faculty of the area in the portfolio viewing space. Those students not currently presenting work will be asked to wait outside. You will have approximately 10 minutes for the review. The faculty will have reviewed your written materials prior to the portfolio interview. Be prepared to present your work and to answer questions about your written materials.

Removing your work will begin as soon as all interviews have concluded in that area and must be completely removed and the area restored to its original configuration on that day.

Official notification of the outcome will come from the Chair of the Undergraduate programs by letter and email early the next week.

HOW YOUR APPLICATION WILL BE EVALUATED:

Each team of faculty will evaluate the works in your presented portfolio, combined with the written statement and interview. This synthesized evaluation will ensure that each element of the portfolio and interview process reflects a solid knowledge base and the potential for success in the rigorous professional preparation that is expected of each student in a BFA course of study at The Ohio State University.

A successful application to your chosen area of emphasis will be reflected in evidence of your aesthetic and conceptual potential, a focus and commitment beyond the minimum course requirements as presented in your portfolio, the clarity and depth of your written statement, and your capacity to participate fully in the interview process.

Please note: Although taken into consideration this review will not solely be based on individual course grades or your cumulative GPA at OSU.

TRANSFER STUDENTS:

Students who transferred to Ohio State with studio art credits from another university, college or other educational institution will need to schedule an interview through the Art Department Office (146 Hopkins Hall) with the Undergraduate Chair. At this meeting a students standing in the BFA program will be determined and a Faculty advisor will be assigned.

NON-ACCEPTANCE:

If you are not accepted into your emphasis area you will meet with the Undergraduate Chair to decide upon a course of action. At this point you may petition to reapply to the same or different emphasis area, petition to pursue the BA degree in Art or petition to withdraw from the BFA program entirely. Students deciding to reapply will have up to two quarters from the date of their first emphasis review to reapply. Students who are not admitted after their second application will not be permitted to pursue a BFA at Ohio State. At this point their options will be to petition to apply to the BA degree or withdraw from the program.

QUESTIONS?

Please contact the Department of Art Office, 146 Hopkins Hall (614) 292-5072

BFA Emphasis Area Application
BFA EMPHASIS AREA REVIEW
APPLICATION FORM:
(This is a 4-page application, please submit 3 copies)

Name:

Date:

Emphasis Area:

Faculty Art Advisor:

Date of entrance to BFA (qt/yr):

Time of scheduled classes or work schedule on Fridays:

MAILING ADDRESS FOR NOTIFICATION:

Street:

City:

State / Zip:

OSU Email:

BE SURE TO ATTACH:

Page 2: (3 COPIES) Your writing (statement of intent).
Page 3: (3 COPIES) Your current one page advising report.
Page 4: (3 COPIES) Your current Arts Advising check sheet
ARTS ADVISING SHEET
To be used in conjunction with Emphasis Area check sheet

BRING THIS SHEET WITH YOU EVERY TIME YOU MEET WITH YOUR FACULTY ADVISOR. THIS WILL BECOME PART OF YOUR APPLICATION PACKET.

Name: ______________________________ Faculty Advisor: __________________
Student #: __________________________
OSU name: __________________________

I, ________________________________, declare my intention to enter the BFA program in The College of The Arts.

The Department of Art recommends the proportions of 2 studios to 1 GEC in order to maintain progress towards graduation.

FOUNDATION SERIES (5)
Students should complete the Foundation series and begin the Core their first year
(First year = 5 Foundation Series, 1 Emphasis Area)
* student may apply to BA after 2 quarters of enrollment

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CORE SERIES (6)
Students should complete the Core and 2 Emphasis their second year.
*student may apply to Emphasis Area after 4 Core Series courses + 2 Emphasis Area courses

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**EMPHASIS AREA

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Attach transfer credits (if any) on separate sheet

IN ORDER TO REMAIN IN GOOD STANDING YOU MUST BE ACCEPTED INTO AN EMPHASIS AREA AFTER 6 QUARTERS OF ENROLLMENT.

Enrollment in the BFA/BA means a commitment to continuous progress towards graduation. The Faculty and Academic advisors will monitor all students enrolled in the BFA/BA program. While we wish for the success of all students enrolled in our program those who are unable to make satisfactory progress will be disenrolled.

Signature/ Date of Faculty Advisor: (you should meet with your assigned advisor quarterly)

__________________________________________ __________________________
__________________________________________ __________________________
__________________________________________ __________________________
BFA Emphasis Area Portfolio Evaluation Form
Revised Spring 2008

Student Name: _______________________________________
Student OSU.email: ____________________________________
Quarter: _____________________________________________
Emphasis Area: _______________________________________

Faculty Review Team:
1. ___________________________________________________
2. ___________________________________________________

Student Evaluation: (To be filled out by the Review Team)

Evaluate this portfolio, artist statement and interview on a scale of 1 to 5 in each of the following categories. Based on a scale where 5 = excellent, 4 = good, 3 = competent, 2 = lacking some competencies, and 1 = shortcomings in several key areas. (please circle one number for each studio class listed below)

Artist Statement: (Please circle one choice below each statement)

The student’s written artist statement was very clear regarding his or her background and reasons for choosing to study at OSU (paragraph # one):

1  2  3  4  5

The student’s written artist statement outlined a compelling rationale for choosing to study in a particular area of emphasis (paragraph # two):

1  2  3  4  5

The student’s written artist statement was insightful in outlining the strengths and challenges that have impacted their work to date (paragraph # three).

1  2  3  4  5

Interview: (Please circle one choice below each statement)

The student maintained an articulate manner during the interview and could both describe the work they were presenting and its conceptual rationale while fielding questions from faculty with confidence and clarity.

1  2  3  4  5
EVALUATION OF VISUAL ART AND APTITUDE:

(PLEASE CIRCLE ONE CHOICE BELOW EACH STATEMENT)

The portfolio of work submitted for consideration displayed a strong level of conceptual and aesthetic potential.

1 2 3 4 5

The examples of work in this portfolio exhibit a consistent focus and commitment beyond the minimum course requirements.

1 2 3 4 5

The works in this portfolio exhibit good indicators for future success within the students chosen area of emphasis.

1 2 3 4 5

The works in the presented portfolio, combined with the written statement and interview, reflect learning that bodes well for the rigorous professional preparation that is expected of any student in a BFA course of study at The Ohio State University.

1 2 3 4 5

Student preparation for portfolio review: (please circle one choice below)

PREPARED WELL PREPARED UNDER PREPARED

ADDITIONAL FACULTY COMMENTS:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

This BFA Area of Emphasis Portfolio Application has been evaluated as: (please circle one)

PASS HIGH PASS FAIL

Date: __________________________

BFA EMPHASIS AREA PORTFOLIO EVALUATION FORM