Credit Hour Explanation

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<th>B) Calculated result for 2/3rds of current (Semester credit hours)</th>
<th>C) Number of credit hours required for proposed program (Semester credit hours)</th>
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Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals

* See attached documents.

Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? Yes

Does the degree program or major have an assessment plan on file with the university Office of Academic Affairs? No

DIRECT MEASURES (means of assessment that measure performance directly, are authentic and minimize mitigating or intervening factors)

Standardized tests

* Local comprehensive or proficiency examinations

Classroom assignments

* Embedded testing (i.e. specific questions in homework or exams that allow faculty to assess students’ attainments of a specific learning goal)

* Other classroom assessment methods (e.g., writing assignments, oral presentations, oral exams)

Evaluation of a body of work produced by the student
• Practicum, internship or research evaluation of student work
• Senior thesis or major project
• Capstone course reports, papers, or presentations

Direct assessment methods specifically applicable to graduate programs
• Candidacy exams
• Research proposals written and grants awarded
• Thesis/dissertation oral defense and/or other oral presentation
• Thesis/dissertation (written document)

INDIRECT MEASURES (means of assessment that are related to direct measures but are steps removed from those measures)

Surveys and Interviews
• Student survey
• Alumni survey
• Student evaluation of instruction
• Student interviews or focus groups

Additional types of indirect evidence
• Job or post-baccalaureate education placement
• Student or alumni honors/recognition achieved
• Peer review of program
• External program review
• Curriculum or syllabus review
• Comparison or benchmarking

USE OF DATA (how the program uses or will use the evaluation data to make evidence-based improvements to the program periodically)
• Meet with students directly to discuss their performance
• Analyze and discuss trends with the unit's faculty
• Make improvements in curricular requirements (e.g., add, subtract courses)
• Make improvements in course content
• Make improvements in course delivery and learning activities within courses
• Periodically confirm that current curriculum and courses are facilitating student attainment of program goals
• Benchmark against best programs in the field

Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

Pre-Major

Does this Program have a Pre-Major? No
## Attachments

- Cover Letter Semester Conv Grad Programs.docx: Cover Letter
  - (Letter from Program offering Unit. Owner: Sanabria, Rachel A.)
- MA Lit plan-qtrs.xls: qtr program plan
  - (Quarter Advising Sheet(s). Owner: Sanabria, Rachel A.)
- MA Lit plan-semesters.xls: sem program plan
  - (Semester Advising Sheet(s). Owner: Sanabria, Rachel A.)
- MA Program Template Final.docx: program proposal
  - (Program Proposal. Owner: Sanabria, Rachel A.)
- A and H CL.SPPO.MA:PhD.doc: A and H Cover Letter
  - (Letter from the College to CAA. Owner: Williams, Valerie Lucille)

## Comments

### Workflow Information

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Elliot Slotnick, Associate Dean  
The Graduate School  
Semester Conversion Committee Review

Dear Elliot,

The Department of Spanish and Portuguese has completed and submitted its proposals for the semester versions of its graduate programs. The Disciplinary Advisory Panel for Curriculum from the Division of Arts and Humanities within the College of Arts and Sciences met, extensively reviewed, provided feedback to the department, and unanimously approved at its meeting on April 13, 2011, the proposals for semester versions of the following programs from the Department of Spanish and Portuguese:

- **MA in Spanish Literatures and Cultures**—minimal change  
- **PhD in Spanish Literatures and Cultures**—minimal change  
- **MA in Spanish Hispanic Linguistics**—minimal change  
- **PhD in Spanish Hispanic Linguistics**—minimal change

The programmatic changes to the Spanish and Portuguese graduate programs have changed over time since the 1990s, and the department has made small changes to its programs; thus, no drastic change was necessary to any of the Spanish Programs, and the department took this opportunity to create the PhD in Portuguese during semester conversion. The department also added a new series of “mapping” courses:  
*Mapping Medieval and Renaissance Iberian Literatures and Cultures; Mapping Modern and Contemporary Iberian Literatures and Culture; Mapping Indigenous, Colonial and 19th Century Latin American Literatures and Cultures; Mapping Modern and Contemporary Latin American Literatures and Cultures.*  
This new series will strengthen an already well-positioned program that focuses on Iberian Peninsula and Latin America over the centuries.

The **Master of Arts in Spanish Literatures and Cultures** (including Iberian Studies and Latin America) is moving forward in semester conversion with **minimal conversion.** The degree under quarters required 55 credit hours, and under semesters it will require 37. The department has included student learning goals in preparation for assessment of all graduate programs in 2012. The MA in Spanish Literatures and Cultures is a direct conversion; laying the semester and quarter advising sheets side-by-side one can see the direct conversion of the required courses. The three required courses that all students take remained the same under semesters as under quarters: Pedagogy course SPAN 6801 (801), required Colloquia SPAN 8894 (840), and required core SPAN 6700 (702). Additional requirements stayed the same as well: 3 courses required in Concentration I, 3 courses required in Concentration II, 2 Diversification courses, and 2 Electives. Concentration areas (referred to as fields too) have remained the same under semesters as under quarters:  
*Iberian Studies, Middle Ages to Baroque; Iberian Studies, Enlightenment to Postmodernity; Latin American Literatures and Cultures: Indigenous, Colonial, and Nation: Colonial to 1880; and Latin American Literatures and Cultures: Modernity, Postmodernity: Approximately 1880 to Present.*  
Chair Unzueta’s letter addresses the transition policy that all courses taken under quarters will count under semesters, and that the courses and their offerings for the graduate programs have remained the same.
The **PhD in Arts in Spanish Literatures and Cultures** (including Iberian Studies and Latin America) is moving forward in semester conversion with *minimal conversion*. The degree under quarters required 90 credit hours, and under semesters it will require 56 beyond the MA. The department has included student learning goals in preparation for assessment of all graduate programs in 2012. The PhD in Spanish Literatures and Cultures is a direct conversion. The required courses that all students take remained the same under semesters as under quarters: Pedagogy course SPAN 6801 (801), required Colloquia SPAN 8894 (840), and required core SPAN 6700 (702), required methods SPAN 8780 (803), required theory 7900 remain the same. SPAN 8800 *Seminar in Literary and Cultural Theory* has been added to the semester requirements. Additional requirements stayed the same: 4 courses required in Concentration I, 3 courses required in Concentration II, 3 minor courses, and 9 additional courses. Chair Unzueta’s letter addresses the transition policy that all courses taken under quarters will count under semesters, and that the courses and their offerings for the graduate programs have remained the same.

The **Master of Arts in Hispanic Linguistics** is moving forward in semester conversion with *minimal conversion*. The degree under quarters required 55 credit hours, and under semesters it will require 37. The department has included student learning goals in preparation for assessment of all graduate programs in 2012. The MA in Hispanic Linguistics is a direct conversion. Like the MA in Literatures and Cultures, the required courses that all students take remained the same under semesters as under quarters: Pedagogy course SPAN 6801 (801) and the required Colloquia SPAN 8893 (830). Additional requirements outlined on page 4 of the proposal stayed the same as well: 3 courses required in Concentration/Field I, 3 courses required in Concentration/Field II, 2 Diversification courses, 2 additional Diversification courses, and 1 course from a fifth field. Concentration areas (referred to as fields too) have remained the same under semesters as under quarters: *Phonetics, Phonology, and Morphology; Syntax and Semantics; Sociolinguistics and Pragmatics; Historical Linguistics (Spanish and Romance);* and *Psycholinguistics*. Chair Unzueta’s letter addresses the transition policy that all courses taken under quarters will count under semesters, and that the courses and their offerings for the graduate programs have remained the same.

The **PhD in Arts Hispanic Linguistics** is moving forward in semester conversion with *minimal conversion*. The degree under quarters required 90 credit hours, and under semesters it will require 56 beyond the MA. The department has included student learning goals in preparation for assessment of all graduate programs in 2012. The PhD in Hispanic Linguistics is a direct conversion. The required courses that all students take remained the same under semesters as under quarters: Pedagogy course SPAN 6801 (801), required Colloquia SPAN 8893 (830). Additional requirements outlined on page 5 of the proposal stayed the same: 3 courses required in Concentration I, 3 courses required in Concentration II, 3 courses in Diversification which concentrate on linguistics, and 3 additional courses in general and theoretical linguistics, plus 6 additional courses. The total on page 5 states 50-53 credit hours if students take the 36 hours of minimum coursework required along with the minimum of 14 hours of dissertation required; however, we calculated 61 as the typical student credit hour accumulation (47 in coursework + 14 of dissertation). Concentration areas (referred to as fields too) have remained the same under semesters as under quarters, and mirror the MA areas: *Phonetics, Phonology, and Morphology; Syntax and Semantics; Sociolinguistics and Pragmatics; Historical Linguistics (Spanish and Romance);* and *Psycholinguistics*. Chair Unzueta’s letter addresses the transition policy that all courses taken under quarters will count under semesters, and that the courses and their offerings for the graduate programs have remained the same.

We are sending these graduate programs forward for review and approval in the next stage of curricular review at the Graduate School and Council on Academic Affairs. The courses that are specific to all of the programs are listed under the Book 3 Listings of Spanish and Portuguese and Quecha. The courses have been advanced in PACER. All programs from Spanish and Portuguese have the approval of Arts and Humanities. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or williams.1415@osu.edu.
Thank you for your consideration of these proposals,

Valarie Williams, Professor of Dance
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Fernando Unzueta, Associate Professor and Chair, Department of SPPO
    Lisa Voigt, Associate Professor and Graduate Program Director
    Scott Schwenter, Associate Professor and Calendar Conversion Contact
    Rachel Sanabria, Program Coordinator for Calendar Conversion
    Frederick Aldama, Associate Professor and Director, Latino Studies Program
    Mark Shanda, Dean, College of Arts and Sciences, Arts and Humanities
To:   Office of Academic Affairs  
From: Department of Spanish and Portuguese  
Re:   Semester conversion – Graduate Programs  
Date:  May 29, 2011  

On behalf of the department of Spanish and Portuguese, I am pleased to submit and endorse our semester conversion plans.

This letter complements the one submitted in 5/19/11 and focuses on our Graduate Programs. While we took the semester conversion process as an opportunity to reassess our academic programs, after several discussions in the graduate studies committee and by the faculty, we have decided to keep our programs relatively unchanged in terms of their course structure, and to follow the standard conversion of 5 to 3 credits from quarters to semesters. These plans were further discussed by the faculty in regular Departmental Council meetings, which voted to support the conversion plans.

The following lines list the different programs in the department and provide a bit more detail about the conversion:

a) Graduate Programs
   • Spanish MA
   • Spanish PhD
   • Portuguese MA/PhD – proposed new program, submitted separately
b) Graduate interdisciplinary specialization
   • Latin@ Studies GIS

All programs were converted with minimal or minor changes. Below I address our transition plan and outline the rationale for the changes.

Transition Plan

We are not changing pre-requisites, requirements, or courses. Therefore, students should be able to transition from quarters to semesters without any difficulties.

Rationale for changes in the graduate curriculum:

Spanish
Process: The last major overhaul of our graduate programs was completed in the mid-1990s. However, within the general structure of our programs, we have made a series of revisions on a regular basis. Among them, we have added a series of new courses that better reflected new areas of faculty research and student interest (such as film studies, Spanish nationalities, and psycholinguistics); we have updated the titles of many of our existing courses to better reflect actual content and prevailing critical approaches (“literature” became “literatures and cultures,” for example); Lusophone literatures and cultures was added to the PhD curriculum as a secondary specialization or a minor; certain aspects of the MA and PhD exam structure were modified; the MA reading lists were changed; etc. In sum, we have kept our programs updated through a series of small but systematic revisions. In the context of planning for semester conversion, the Graduate Studies Committee conducted a survey of faculty and current and former students in Winter 2010. The results were discussed in GSC meetings in Spring 2010, and formed the basis of a proposal for some additional revisions to the MA in Literatures and Cultures, which was discussed at a DC meeting in Spring 2010 and a Departmental Retreat in Autumn 2010, together with the advantages and disadvantages of maintaining our other programs as they were. Consensus was to maintain the current program because of its flexibility and the way it meets the needs of a wide range of students. Minor revisions to the MA program, involving the flexible Luso-Brazilian literature and culture requirement, and eliminating exceptions to continuous registration in the Colloquium (8893/8894), were approved by the GSC and the DC in Autumn 2010 and Winter 2011, and so were some slight clarifications about the language requirements for the PhD program. MA lists are being discussed again and should be soon revised. None of these changes hinges on semester conversion. In sum, we have decided we will continue the incremental revisions to our programs. The GSC proposed plans for semester conversion thus followed this direction. They were further discussed and approved (by vote) by the faculty, in DC meetings this past year.

Minor changes:

- New courses: a) a series of four new “mapping” courses (Spa 7410, 7430, 7450, 7470) designed to help provide comprehensive preparation for graduate students is being introduced. While some of the contents of these courses were being taught using other numbers, formalizing these courses which focus on the major socio-cultural developments in the Iberian Peninsula and Latin America over the centuries will strengthen our graduate programs; b) Spa 8890, a Publication Workshop, will help us meet the growing publication demands and expectations on graduate students; other courses, like MA Exam Preparation (7998), PhD Exam Preparation (8998), and Research for Dissertation (8999) better describe the type of independent research students conduct in each case.
• Some “hidden” requirements have been included in the programs and the count of credit hours under semesters (6801 and 8893/94s).

*Latino Studies, Graduate, Interdisciplinary Specialization:* This new program has undergone a straight conversion.

*Portuguese:* We are proposing new graduate programs in Portuguese in separate documents.

We propose that all programs in the Department continue, and we expect they will thrive under semesters. In addition, we are proposing, as noted, new graduate programs in Portuguese. All necessary materials for the conversion are attached. Please let me know if you have any questions.

Sincerely,

Fernando Unzueta
Associate Professor and Chair
Spanish MA Program (Semesters)

GENERAL PROGRAM INFORMATION

1. Identify the name of the program (current and proposed names, if different): Spanish

2. Identify the degree title (current and proposed names, if different): MA

3. Identify the academic unit(s) responsible for administrating the program: Department of Spanish and Portuguese

4. Specify the type of program: d. Graduate degree program

5. Select the appropriate semester conversion designation:
   b. Converted with minimal changes to program goals and/or curricular requirements (e.g., name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)

6. List program learning goals ** (i.e., knowledge, skills, and attitudes / perspectives) to be attained by students at time of completion of the program. (Notes: These should be broad goals, not detailed ones. Depending on one's field or academic discipline, goals are also known by other terms including objectives, outcomes, and competencies. A list of 3 to 10 goals is recommended.)
   a. To provide students with the tools for the critical analysis of literature and culture or linguistics and for carrying out research in the fields of literary and cultural studies or linguistics.
   b. To help students develop the skills to formulate well-organized, well-supported arguments both orally and in the form of academic papers, using stylistically effective Spanish.
   c. To acquaint students with the vocabulary associated with literary and cultural or linguistic analyses in Spanish and the analytical resources of diverse approaches and theories.
   d. To train students to teach Spanish and/or Portuguese language courses.
   e. To provide students with in-depth knowledge in two areas of Spanish and Spanish American literatures and cultures or Hispanic Linguistics.
   f. To acquaint students with other areas that comprise the field of Iberian and Latin American literatures and cultures and Hispanic Linguistics.
   g. To provide students with a basis for future study and research in literature and culture or linguistics for those who qualify for and choose to enter a PhD program.

7. List the semester courses (department, title, credit hours) that constitute the requirements and other components of the program:

LIST OF COURSES

For Graduate Teaching Associates
SPAN 6801 College Teaching of Spanish and Portuguese 3 credits

For students specializing in Iberian Studies and/or Latin American Literatures and Cultures
A. Required Courses
   a. SPAN 6700 Literary and Cultural Analysis 3 credits
b. SPAN 8894 Literatures and Cultures Colloquium 1 credit

B. Core Courses: Students take 3 courses from 2 of the fields listed below, and 1 course from each of the remaining fields.

- Iberian Studies, Middle Ages to Baroque
  a. SPAN 7410 Mapping Medieval and Renaissance Iberian Literatures and Cultures 3 credits
  b. SPAN 7510 Studies in Medieval Iberia 3 credits
  c. SPAN 7520 Studies in Renaissance and Baroque Iberia 3 credits
  d. SPAN 8510 Seminar in Medieval Iberia 3 credits
  e. SPAN 8520 Seminar in Renaissance and Baroque Iberia 3 credits

- Iberian Studies, Enlightenment to Postmodernity
  f. SPAN 7430 Mapping Modern and Contemporary Iberian Literatures and Cultures 3 credits
  g. SPAN 7530 Studies in Modern Iberian Lit & Cultures 3 credits
  h. SPAN 7540 Studies in Contemporary Iberian Lit & Cultures 3 credits
  i. SPAN 7660 Topics in Iberian Cultures 3 credits
  j. SPAN 7810 Spanish Film 3 credits
  k. SPAN 8530 Seminar in Modern Iberian Lit & Cultures 3 credits
  l. SPAN 8540 Seminar in Contemporary Iberian Lit & Cultures 3 credits
  m. SPAN 8660 Seminar in Iberian Cultures 3 credits

- Latin American Literatures and Cultures: Indigenous, Colonial, and National: Colonial to 1880
  n. SPAN 7450 Mapping Indigenous, Colonial and 19th-Century Latin American Literatures and Cultures 3 credits
  o. SPAN 7550 Studies in Indigenous and Colonial Latin American Literatures and Cultures 3 credits
  j. SPAN 7560 Studies in Independence and 19th-Century Latin American Literatures and Cultures 3 credits
  k. SPAN 8550 Seminar in Indigenous and Colonial Latin American Literatures and Cultures 3 credits
  l. SPAN 8560 Seminar in Independence and 19th-Century Latin American Literatures and Cultures 3 credits

- Latin American Literatures and Cultures: Modernity, Postmodernity: Approximately 1880 to Present
  p. SPAN 7470 Mapping Modern and Contemporary Latin American Literatures and Cultures 3 credits
  q. SPAN 7570 Studies in Modern Lat Am Lit & Cultures 3 credits
  r. SPAN 7580 Studies in Contemporary Lat Am Lit & Cultures 3 credits
  s. SPAN 7650 Topics in Latin American Cultures 3 credits
  t. SPAN 7810 Latin American Film 3 credits
  u. SPAN 8570 Seminar in Modern Lat Am Lit & Cultures 3 credits
  v. SPAN 8580 Seminar in Contemporary Lat Am Lit & Cultures 3 credits
  w. SPAN 8650 Seminar in Latin American Cultures 3 credits

C. Elective Courses: Students choose 2 electives from the courses above, the courses below, or courses in another department.

a. SPAN 6705 Introduction to Latino Studies 3 credits
b. SPAN 7590 Comparative Topics in Spanish & Span Am Lit & Cult 3 credits
c. SPAN 7595 Comparative Topics in Luso-Hispanic Lit & Culture 3 credits
d. SPAN 7880 Interdepartmental Studies 1-3 credits
e. SPAN 7900 Foundations of Contemporary Critical Theory 3 credits
f. SPAN 8800 Seminar in Literary and Cultural Theory 3 credits
g. SPAN 8880 Interdepartmental Seminar 1-3 credits
h. PORT 7400 Literatures and Cultures in Portuguese, from the Middle Ages to Neoclassicism 3 credits
i. PORT 7420 Literatures and Cultures in Portuguese, from Romanticism to Modernism 3 credits
j. PORT 7440 Cinema of the Portuguese-Speaking World 3 credits
k. PORT 7460 Literatures and Cultures in Portuguese, from Modernism to the Present 3 credits
l. PORT 7500 Studies in Literatures and Cultures of the Portuguese-Speaking World 3 credits
m. PORT 8500 Seminar in Literatures and Cultures of the Portuguese-Speaking World 3 credits

*One course in Luso-Brazilian Literatures and Cultures (e.g., Port 7500/8500), or one Luso-Hispanic comparative course (7595/8595) must be used to fulfill one of the above requirements.

For students specializing in Hispanic Linguistics

D. Required Course
   a. SPAN 8893 Hispanic Linguistics Colloquium 1 credit

E. Core Courses: Students take 3 courses from 2 of the fields listed below, 2 courses from 2 other fields, and 1 course from the remaining field.
   • Phonetics and Phonology
     a. SPAN 7340 Spanish Phonology and Morphology 3 credits
     b. SPAN 8340 Studies in Synchronic Spanish Phonetics, Phonology and Morphology 3 credits
   • Syntax and Semantics
     c. SPAN 8320 Studies in Synchronic Spanish Syntax, Semantics and Pragmatics 3 credits
   • Sociolinguistics and Pragmatics
     d. SPAN 7380 Spanish Sociolinguistics 3 credits
     e. SPAN 8380 Studies in Spanish Sociolinguistics 3 credits
   • Historical Linguistics
     f. SPAN 7360 History of the Spanish Language 3 credits
     g. SPAN 8360 Studies in Spanish Historical Linguistics 3 credits
   • Psycholinguistics
     h. SPAN 8370 Studies in Spanish Psycholinguistics 3 credits
   • Variable Topics Courses (which count in the different fields according to subject matter taught)
     i. SPAN 8330 Studies in Spanish Synchronic Linguistics 3 credits
     j. SPAN 8390 Seminar in Spanish Linguistics 3 credits

COURSE REQUIREMENTS

Students pursuing an MA in Spanish select a specialization in a) Iberian Studies, Latin American Literatures and Cultures (or a combination of these two), or b) Hispanic Linguistics. There is minimal or no overlap between the courses in a) and b), beyond SPAN 6801, “College Teaching of Spanish and Portuguese.

A. Specialization in Iberian Studies and/or Latin American Literatures and Cultures
Possible Fields of Concentration:

Iberian Studies
   a) Middle Ages to Baroque
   b) Enlightenment to Postmodernity
Latin American Literatures and Cultures
   c) Indigenous, Colonial, and National: Colonial to 1880
   d) Modernity, Postmodernity: Approximately 1880 to Present

Schematic Course Requirements:

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*One course in Luso-Brazilian Literatures and Cultures (e.g., Port 7500/8500), or one Luso-Hispanic comparative course (7595/8595) must be used to fulfill one of the above requirements.

B. Specialization in Hispanic Linguistics

Possible Fields of Concentration:
   a) PHON: Phonetics and Phonology
   b) SYN/SEM: Syntax & Semantics
   c) SOCIO/PRAG: Sociolinguistics & Pragmatics
   d) HIST: Historical Linguistics (Spanish & Romance)
   e) PSYCH: Psycholinguistics

Schematic Course Requirements:

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8. Append a current (quarters-based) and proposed (semesters-based) curriculum advising sheet for the program, formatted to meet the unit's standards: Attached.
9. Provide a curriculum map** -- NA

10. Provide a rationale for proposed program changes (either significant or minimal) and a description of how the changes will benefit students and enhance program quality. Include date of last significant program revision. [Word limit: 750] -- see cover letter

11. Provide a table to aid the Council on Academic Affairs reviewers as they check for credit hour changes – in PACER.

12. Provide a rationale for a change in credit hours if the difference is more than 4 semester credit hours between the values listed in columns B and C for any row in the table above. – NA.

TRANSITION POLICY -- see cover letter

Since the course requirements have not changed, no delays are expected.

ASSESSMENT CONVERSION -- NA
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**Luso-Brazilian requirement completed? How**

**Previous Degree (institution, major, year):**

**Proposed date of MA exam:**
**Date of successful completion of MA exam:**

**Total number of credits at MA level:**

**Total number of MA credits earned at OSU:**

**Signature of advisor:**

**Name of advisor:**
**Date:**
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