Dear Melissa,

Please find attached a request from the School of Music for an exemption to the rules which restrict 1000-level courses within minors and require a minimum of 6 upper-level credit hours within a minor. This exemption is requested for the Music Minor only and will need to be reviewed by CAA.

The attachments are: (1) letter from the School of Music and (2) current Music Minor advising sheet.

Please let me know if you have any questions.

My best,

Bernadette

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Music Minor (MUSIC-MN)

The music minor is organized to allow for student flexibility and to balance academic and applied coursework in music. Through this integrated approach a student completing the minor will emerge with an informed perspective on the field.

The minor in Music consists of 15 credits of course work in music. Some of the courses listed below may have prerequisites. Students will have the flexibility to select coursework from musicology, music theory, ensembles and applied classes with maximum credits for each as follows:

Musicology: no maximum  
Music Theory: no maximum  
Music Ensembles: maximum of 5 credits applicable to the minor  
Applied Courses: maximum of 5 credits applicable to the minor

The minor must contain one course from Musicology and one course from Music Theory that together total a minimum of 5 credits.

The following courses are accepted for the minor program:

Musicology:
Music 2250 (3) or Music 3351 (3) (3351 by permission only):  
Music 2251 (3) or Music 2240-2242 series (9) (series by permission only):  
Music 2244 (2); 2252 (3); 2253 (3); 2288 (3); 3342 (3); 3347 (3); 3348 (3); 3349 (3)

Music Theory (upon completion of the Theory Placement Exam):  
Music 2220 (1)*; 2021 (2)*; 2022 (2); 2224 (2); 2225 (2)

Music Ensembles: Please see http://music.osu.edu for ensembles entrance requirements (maximum 5 credits):  
Choral Ensembles: 2203.01 (1-2); 2203.02 (1-2); 2203.03 (1-2); 2203.04 (1-2); 2203.05 (1-2)  
Instrumental Ensembles: 2204.02 (1-2); 2204.03 (1-2); 2204.04 (1-2); 2205.01 (1-2); 2205.02 (1-2); 2215.01 (1-2); 2215.02 (1-2)  
Small Ensembles: 2207.01 (1); 2207.02 (1); 2208.01 (1); 2208.02 (1); 2208.03 (1); 2208.04 (1); 2208.05 (1); 2208.07 (1); 2208.20 (1); 2208.21 (1); 2208.06 (1); 2208.99 (1)

Applied Courses (maximum 5 credits) (Individual or group lessons)  
1101.01 (2); 1101.02 (2); 1101.35 (2); 1101.41 (2); 1102.01 (2); 1102.02 (2); 2216.xx (2)

Some applied courses may require permission of the instructor or area head.

Music minor program guidelines

The following guidelines govern this minor:

Required for graduation: No

Credits required: A minimum of 15

Transfer credit hours allowed: At least half of the credits counting toward the minor must be earned in regular OSU coursework.

Overlap with the GE: Permitted, no more than 6 credit hours.

Overlap with the major and additional minor(s):
- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required:
- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits: No more than 3 credit hours.

Approval required: The minor course work must be approved by the School of Music.

Filing the minor program form: A student who completes the minor following these guidelines must file the Minor Program Form with the School of Music and then receive final approval from the Undergraduate Chair. The form must be filed at least by the time the graduation application is submitted to a college or school counselor.

Changing the minor: Any changes to the requirements must be approved by the Associate Director of the School of Music.

*Requires a passing grade on the Theory Placement Exam (TPE). Please see School of Music website for testing dates.
Henry Zerby  
Chair, Council of Academic Affairs  
The Ohio State University  

Dear Professor Zerby,

The School of Music is requesting an exemption to the rules which restrict 1000-level courses within the University’s minor programs and which also require a minimum of six hours at the 3000-level and above. The School’s Minor in Music was previously granted these waivers under quarters and again when the program was converted to semesters.

The Minor in Music contains four content areas from which students can choose courses. One of the areas is entitled ‘Applied Courses’ and contains courses that focus on the study of a single musical instrument. While one-on-one lessons with a School of Music faculty member or graduate teaching associate are possible via Music 2216.xx, it is far more likely that students in our minor program will opt to enroll in one or more of the 1101.xx courses in class piano, class voice, or class guitar. Music 2216.xx registrations are not available in most applied studios due to the limited number of spaces for non-majors, so the remaining possibilities for applied study are within the 1101.xx courses. Due to the limited number of options in the applied study content area, we are requesting permission to continue offering the 1101.xx courses within our minor.

Secondly, the School has a limited number of 3000-level courses available to non-majors and all reside within the musicology content area in the minor. Of the fourteen courses available in that content area, ten courses are at the 2000-level. The four remaining courses at the 3000-level have limited enrollments due to space limitations within the School’s facilities and students find it difficult to gain entry into the courses. Due to the limited number of courses at this level and their limited enrollments, the School is requesting an exemption to the minimum number of 3000-level credits rule.

Sincerely,

Tim Leasure  
Associate Director  
School of Music