Memo

April 1, 2014

To: Randy Smith, Vice Provost of Academic Programs
Melissa Newhouse, Program Manager

CC: Andrew Zircher, Director of Assessment and Curriculum
Sarah Odum, Curriculum Coordinator

From: Bryan Warnick, Associate Dean of Academic Affairs

RE: DEACTIVATING CORPORATE TRAINING AND DEVELOPMENT SPECIALIZATION OF BSED IN
TECHNICAL EDUCATION AND TRAINING

The faculty and administration of the College of Education and Human Ecology (EHE) have approved to
deactivate the specialization in Corporate Training and Development of the Bachelor of Science in Education,
Technical Education and Training major. The major is from the Department of Educational Studies. The
proposal was approved by the EHE Curriculum Committee on February 17, 2014.

Attached to this memo are the following:
1. Letter of support and request from Department of Educational Studies
2. Letter of support from undergraduate studies

EHE approves the deactivation of the specialization in Corporate Training and Development of the
Bachelor of Science in Education, Technical Education and Training major from the Department of
Educational Studies and requests approval from the Council on Academic Affairs. If there are any
questions, please contact me at Warnick.11@osu.edu or our curriculum coordinator, Sarah Odum, at
odum.11@osu.edu.
February 4, 2014

Dr. Chris Zirkle, Chair
Educational Studies Undergraduate Studies Committee
A468 PAES
Columbus Campus

Dr. Zirkle:

The purpose of this letter is to request approval of the deactivation of the Corporate Training and Development (CTD) track in the Technical Education and Training program. I make this request for two reasons: First, a lack of faculty has prevented the department from delivering the program at the level of quality expected from our students. Over the years, faculty have left the university and not been replaced, which has caused a shortage of faculty to teach the courses in the major. This lack of faculty has been most acute for students entering the internship. The inability to provide an experienced faculty member to oversee the students at this crucial stage of their education has rendered the curriculum unsustainable. I have spoken to the department chair, who has spoken to the dean, and there are no plans to add more faculty to the Workforce Development and Education (WDE) program in the foreseeable future. Consequently, in 2013 we stopped admission to the program to ensure that all students currently in the program can be served.

Second, enrollments have been declining for several years. These enrollment declines may be related to the shortage of faculty, identified above. Currently, there are 11 fourth-year and 4 third-year students in program. There is one first-year pre-major. Once the fourth-year students graduate (arrangements are being made to provide them with appropriate but temporary internship supervision), there will be too few students remaining for the program to be viable.

The department regrets that the CTD track can no longer be sustained, but our consistent priority has always been to provide the highest quality education possible to our students. By eliminating the CTD track, we can use are resources more productively to maintain and strengthen the existing WDE specialization.

If you have any questions or need additional information, please contact me at your convenience. I am at your service.

Sincerely,

Joe Wheaton, Associate Chair
Dep’t of Educational Studies
Joe

The ED Studies Undergraduate Studies committee supports the request to deactivate the corporate training and development (CTD) track within the B.S. degree in Technical Education and Training

Chris Zirkle

From: Wheaton, Joe
Sent: Tuesday, February 04, 2014 2:22 PM
To: Zirkle, Christopher
Cc: Odum, Sarah; Anderman, Eric
Subject: Deactivation of CTD program

Chris:
Attached is a letter requesting deactivation of the CTD program for consideration by the Undergrad Studies Committee. Thanks.

Joe

The Ohio State University

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