COUNCIL ON ACADEMIC AFFAIRS

385 Bricker Hall
JULY 18, 2012
3:00 - 5:00 PM

MINUTES

Attendance

Faculty:

✓ Dr. Leslie Alexander (African American and African Studies)
✓ Dr. Kathryn Corl (Germanic Languages and Literatures)
✓ Dr. John Fellingham (Business)
✓ Dr. Ashok Krishnamurthy (Engineering)
✓ Dr. Gene Mumy (Economics)
✓ Dr. Barbara Polivka (Nursing)
✓ Dr. Fernando Unzueta (Spanish and Portuguese)
✓ Dr. John W. Wilkins (Physics)
✓ Dr. Kay N. Wolf (Health and Rehabilitation Sciences)
✓ Dr. Henry Zerby (Animal Sciences)

Students:

Niraj Antani (USG, Political Science)
Sarah Douglas (CGS, History)
Sarah Lang (CGS, Education and Human Ecology)
Brian Myers (IPC, Medicine)

Administrator:

✓ W. Randy Smith (Academic Affairs), Vice Chair

Guests:

Dr. Jackie Blount (College of Education and Human Ecology)
Dr. Steve Fink (Arts and Sciences)
Mr. Michael Gable (University Registrar)
Dr. Jeffrey Hattey (College of Food, Agriculture and Environmental Sciences)
Dr. Scott Hernes (Graduate School)
Ms. Amy Lahmers (College of Medicine)
Dr. Robert Livesey (School of Architecture)
Dr. Richard Lomax (College of Education and Human Ecology)
Dr. Gerald Nelms (University Center for the Advancement of Teaching)
Ms. Sarah Odum (College of Education and Human Ecology)
Dr. Jeffrey Parvin (College of Medicine)
Dr. Jill Pfister (College of Food, Agriculture and Environmental Sciences)
Dr. David Stein (College of Education and Human Ecology)
Dr. John Wheaton (School of Physical Activity and Educational Services)
Mr. Andy Zircher (College of Education and Human Ecology)
The meeting came to order at 3:05 PM

APPROVAL OF THE MINUTES OF THE MEETING OF JUNE 6, 2012

Krishnamurthy moved approval of the Minutes of the Meeting of June 6, 2012; the motion was seconded by Wilkins and carried with all in favor.

SUBCOMMITTEE D – PROFESSORS KAY N. WOLF and W. RANDY SMITH

College of Education and Human Ecology (EHE)

- Physical Activity Specialist – Undergraduate Minor

Wolf presented the proposal. This is a new request for a Physical Activity Specialist minor. It is designed for students who seek to work in various physical activity settings - from YMCA trainers to summer camps. The new minor will utilize existing courses and it will be administered in conjunction with the Physical Education program in the School of Physical Activity and Educational Services. The minor requires:

- a prerequisite course: EDU PAES 1201 – Concepts of Fitness and Wellness (3 credit hours),
- a required core of 12 credit hours in 4 courses – Lifespan Motor Development; Teaching Physical Education, Leisure and Exercise; Sport and Leisure Perspectives for Special Populations; and Internship: Physical Activity Settings; and
- additional course work counting for 6 credit hours.

Concurrence letters were presented from the College of Social Work and the Department of Agricultural Communication, Education and Leadership.

This minor is beneficial for students who are not pursuing a degree in Physical Education, to be able to obtain a certificate in this field. There are expectations that this minor will attract about 150 students. The School is prepared to advise and direct students in internship placements through the Career Services Office.

Wolf moved approval of this proposal; the motion was seconded by Polivka and carried with all in favor.
Semester Conversion Proposal

- Exercise Science – Undergraduate Minor (Conversion to Semesters / Deactivation)

Wolf presented the proposal. This minor is being converted to semesters and will be deactivated starting in Spring 2016. No new enrolments are being accepted. The School of Physical Activity and Educational Services (PAES) coordinates its efforts with the Office of Undergraduate Student Services to inform students that a minor in Exercise Science will no longer be available and they will need to declare their minor before Summer 2012. This minor was mainly taken by students who were not accepted into the Exercise Science Education major, and were advised to take a different major and a minor in Exercise Science Education. Due to the limited number of classes (EDU PAES 3209 and 4525), the students in the minor heavily populated these classes, sometimes making it difficult for majors to complete in a timely manner.

The transition is mainly course to course, some 4 credit courses will convert to 3 credit hours courses. Prerequisites can be waived where necessary, individual studies will be offered for the combined courses, and various transition plans are created to provide students with flexibility in completing this minor.

Wolf moved approval of this proposal for the minor in Exercise Science to be converted to semesters and deactivated in Summer 2016; the motion was seconded by Alexander and carried with all in favor.

- Addition of the Educational Technology, Teaching in Virtual Environments, and College and University Graduate Specializations to:

  - Educational Policy and Leadership – Doctor of Education (Ed. D.)
  - Educational Policy and Leadership – Master of Arts (M.A.)
  - Educational Policy and Leadership – Doctor of Philosophy (Ph.D.)

Wolf presented the proposals. These proposals were converted to the semester calendar and previously approved by Council. Currently the College of Education and Human Ecology is seeking approval to add these specializations.

The Graduate School Curriculum Committee reviewed and approved these proposals. These non-degree specializations are useful for students majoring in the School and can be listed on transcripts.

Wolf moved approval of these specializations; the motion was seconded by Alexander and carried with all in favor.
Semester Conversion Proposal

- Educational Technology – Graduate Minor

Wolf presented the proposal. This minor will convert from 18 credit hours to 15 semester credit hours. It will provide students with the ability to integrate theoretical and practical studies of learning technologies and media through pedagogical, social, cultural, economic, historical and political study and critique. Each student will have multiple opportunities to explore the theoretical foundations of educational technology through the design and production of educational media.

Wolf moved approval of this proposal; the motion was seconded by Polivka and carried with all in favor.

- Teaching in Virtual Environments – Graduate Minor

Wolf presented the proposal. Due to the growth of online instruction there is opportunity for employment of instructors with knowledge and skills in developing courses for teaching online. Three units from the College used expertise in education technology, adult distance education and pedagogy to develop the program.

The main course-work consists of: foundation, tools, teaching course and a practicum. All courses are taught online. This minor satisfies the Graduate School requirements. It is available to all graduate students outside the major and for those within it, this minor can be considered as a second specialization.

A new version of the proposal will be updated online.

Wolf moved approval of this proposal; the motion was seconded by Zerby and carried with all in favor.

- Quantitative Research Methods – Graduate Interdisciplinary Specialization (GIS)

Wolf presented the proposal. This GIS is open to all graduate students at the University. For completion, it requires a minimum of 4 courses (12 semester credits) of graduate coursework in advanced quantitative research methods beyond multiple regression or analysis of variance. At least 9 of these semester credit hours must be from 2 different graduate programs outside the student’s home program area. In addition, the students will need to complete an independent research paper on a quantitative topic, ready for submission to a peer reviewed research journal.

The Graduate School reviewed this specialization before the semester transition process started. Since then, the program underwent major review and redevelopment. Associate Dean
Scott Herness and the Council members acknowledged the tremendous work done by Professor Ann O’Connell in obtaining the concurrence letters from various units across the University.

Wolf moved approval of this proposal; the motion was seconded by Corl and carried with all in favor.

**College of Arts and Sciences**

- **Geographic Information Science – Undergraduate Minor**

  Wolf presented the proposal. This new minor requires 15 semester credit hours. The course work is built around themes incorporated in the “Geographic Information Science, and Technology Body of Knowledge”, compiled by the Education Committee on the University Consortium of Geographic Information Sciences. Students are required to take both Geography 5200 and 5220 – Elements of Cartography courses and one of the 5221 – Fundamentals on Geographic Information Systems, 5222 – GIS Applications in Social Science and Business, or 5223 – Design and Implementation of GIS. The remaining 6 credit hours can be selected from a list of 12 elective courses.

  Wolf moved approval of this proposal; the motion was seconded by Wilkins and carried with all in favor.

**College of Food, Agricultural and Environmental Sciences**

- **Agricultural and Extended Education – Master of Science (Online Delivery)**

  Wolf presented the proposal as an informational item only. Currently, Council has no guidelines for reviewing the online delivery of programs. This is an online delivery of a pre-existing program. This program was already reviewed and approved by the Graduate School and the Ohio Board of Regents (OBOR).

  The initial cohort for this program is composed of Ohio residents only. In the future, it is expected that this program will attract students from around the world. At the national level, online education programs are still expecting special federal regulations from the Department of Education regarding authorization of such programs across state boundaries.

  Smith informed the Council that Wayne Carlson, Vice Provost and Dean of Undergraduate Education, is now taking a leadership role in overseeing distance education and online instruction at the University. In coordination with Undergraduate Education, and the
Graduate School, the Office of Academic Affairs will create guidelines to review the online education programs and courses. These procedures will be shared with the Council.

- **Master of Animal Science**

  The Master in Animal Science is a new degree program that aims to provide an applied, non-thesis degree for graduates and professionals. It requires 35 semester credit hours of instruction, a culminating paper, and a comprehensive written and oral examination administered by an advisory committee. Students complete 9 credit hours of core courses and 12-13 credit hours in a selected specialization: Animal Science, Animal Nutrition or Meat Science. The remaining credit hours are completed in elective courses. This is developed as a terminal master’s degree. In coordination with the Graduate School, the College plans to transform this master’s into a professional one.

  This degree is different from the Master of Science in Animal Science, which has a research focus and prepares students to move on into academic tracks. This master’s will provide additional training and prepare educated graduates for the workforce of Ohio. If approved here, it will need review/approval at OBOR.

  Wolf moved approval of both proposals; the motion was seconded by Corl and carried with eight in favor and one abstention.

**College of Public Health: Semester Conversion Proposal**

- **Global Public Health – Undergraduate Minor**

  Wolf presented the proposal. The name of this minor was changed and approved by this Council in February 2012. This minor will convert 20 quarter credit hours to 15 semester credit hours. The courses in this minor will remain the same under semesters as they were under quarter schedule.

  Wolf moved approval of this proposal; the motion was seconded by Polivka and carried with all in favor.

**College of Medicine**

- **Integrated Biomedical Science – Master of Science**
- **Integrated Biomedical Science – Doctor of Philosophy**
Herness presented the proposals. The Integrated Biomedical Graduate Program (IBGP) at the University has been in existence for about 10 years. This program has a few modifications for semester conversion:

- New specializations were added to the program: Computational Biology and Bioinformatics, Cellular and Molecular Physiology, and Translational Research;
- The core curriculum was changed and reviewed by the Graduate School Curriculum Committee; and
- A new Master of Science degree is being proposed.

No students will be directly accepted into the M.S. program, and it is only available to those students who have passed the candidacy exam but are unable to complete the Ph.D. In order to be awarded an M.S. degree, students will need to pass the candidacy exam in the middle of their second year of study.

The Dissertation Committee discusses each student’s progress with Faculty members without the student in the room. Then, the students have the chance to express their comments and concerns with the Dissertation Committee without the Faculty supervisor being present. The Dissertation Committee will assess the ability of the student to pursue further research and graduate with a PhD. In the case where a student will need to graduate with the M.S. degree, the Dissertation Committee becomes the Master’s Thesis Committee.

Wolf moved approval of these proposals; the motion was seconded by Corl and carried with all in favor.

Knowlton School of Architecture, College of Engineering

- Bachelor of Science in Landscape Architecture (BSLA)
- Bachelor of Science in Architecture
- Master of Landscape Architecture

Wolf presented the proposals. These programs were among the first programs approved for semester conversion. They now are being modified.

Changes for the Bachelor of Science in Landscape Architecture include: reduction of total General Education (GE) credit hours, removal of the constrains regarding fulfillment of the Biological Science GE requirement, removal of the “Elements” Studio, addition of three internal elective credit hours, reduction of total credit hours to degree by 3, and updated course numbers and names.

Changes for the Master of Landscape Architecture MLA I and MLA II programs (students with previous Architecture coursework) include: increase of studio credit hours, combination of thesis track courses resulting in the cancelation of 2 courses, addition of 3 credit
hours of internal electives, increase in the total credit hours to degree by 15 and 14 credit hours respectively, and updated course numbers and names. An addition of one elective studio worth 8 credit hours will also affect MLA II. For all these programs the contact person will be Professor Robert Livesey, Interim Section Head.

The MLA I is a professional degree, students in the MAL II would already have an undergraduate professional degree; also the BSLA is a professional degree while the B.S. in Architecture is a pre-professional degree.

Wolf moved approval of these proposals; the motion was seconded by Alexander and carried with eight in favor and one abstention.

**Report from the Vice Chair – Professor W. Randy Smith**

Smith announced that Council had received a request from the OSU Comprehensive Cancer Center. This Center has been working with the College of Medicine, the College of Veterinary Medicine, the Fisher College of Business, the College of Engineering and the new Technology and Commercialization Office to develop a “Drug Discovery Institute”. They are requesting approval to use the term “institute” while faculty and resources are being gathered. The plan is to establish a University-level Institute and so a formal proposal will need to be developed at that time. The main areas of concentrations for now are with cancer, but in the future, this institute plans to concentrate on non-cancer research as well. There were no objections to approving the use of the term institute for this purpose at this time.

On June 18, 2012, the University converted to a semester calendar. There were no major transition issues. Enrollment for Summer 2012 was about 30% lower than the previous year as expected. A few implementation issues have emerged, notably at the graduate level, but they are being resolved. The Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools (NCA), our institutional accrediting body, requested information regarding the shift to a semester calendar (a request made to all Ohio institutions undergoing the transition.) The Office of Academic Affairs has responded to the request.

At its meeting on June 22, 2102, the Board of Trustees approved all proposals forwarded to it by this Council since April 2012. Many of the changes requested are being implemented immediately.

Smith noted that this is the last Council meeting for the 2011-12 academic year. Based on membership rotation, Alexander, Douglas, Fellingham, Fitzpatrick, Myers, and Wilkins are leaving, as is Mumy who has just retired from the University. In addition, we have recently learned that Corl has accepted an administrative position (Director, Committee on Academic Misconduct) within the University, and Polivka will leave for an endowed chair position at the
University of Louisville. The University Senate and the three student government groups will ensure that new members will be appointed to fill all of these positions so that the new Council membership is in place for the first Council meeting of the new academic year on September 5, 2012. There will be an orientation for new members on August 29, 2012.

Smith, on behalf of the Provost Alutto and the Office of Academic Affairs, thanked all Council members for their tremendous work during this academic year in reviewing so many semester conversion proposals.

Wolf expressed her thanks for the strong support that Council members have given her as Chair. (The University Senate has re-appointed her to a 2-year term on Council, and at the June 6, 2012 Council meeting she was elected Council Chair for the 2012-13 academic year.) She congratulated Alexander on her recent election as Chair-elect of the University Senate’s Faculty Council.

Herness informed the Council that all graduate-level proposals from the College of Education and Human Ecology have been submitted to the Ohio Board of Regents for review/approval. All are scheduled for the July meeting. In addition, the new Ph.D. in Italian, the new Ph.D. in Portuguese, and the Master’s in Mathematical Sciences were submitted to OBOR. He also thanked the Council members for meeting during the Summer to approve proposals submitted by Graduate School.

Smith noted that he is working closely with Herness and Professor Steve Fink, Associate Executive Dean, College of Arts and Sciences, to ensure efficient curricular processing with the two large academic areas they represent.

Next year, in addition to routine business, the Council will examine issues such as next steps with distance education/e-learning, dual enrollment, and any semester implementation issues that may arise including implementation of the “May Session”.

The Meeting Adjourned at 4:20 PM.

Respectfully submitted,

W. Randy Smith  
Liana Crisan-Vandeborne