ATTENDANCE

Faculty:
✓ Dr. Leslie Alexander (History)  ✓ Dr. Jay S. Hobgood (Geography)
✓ Dr. Lawrence A. Baum (Political Science)  ✓ Dr. Daniel A. Mendelsohn (Mechanical Engineering)
✓ Dr. Neelima M. Bendapudi (Marketing and Logistics)  Dr. Robert J. Ward (Music)
✓ Dr. Marilyn J. Blackwell (Germanic Languages and Literatures)  ✓ Dr. John W. Wilkins (Physics)
✓ Dr. James W. Cogdell (Mathematics)  ✓ Dr. Kay N. Wolf (Allied Medical Professions)

Students:
✓ Ms. Sarah K. Douglas (CGS, History)  Ms. Meghan Offenberger (IPC, Pharmacy)
✓ Ms. Olga A. Isenberg (CGS, Business)  ✓ Mr. John D. Tannous (UGS, Political Science)
✓ Mr. Benjamin T. Reinke (USG, Physics)

Administrators:
✓ Dr. W. Randy Smith, (Academic Affairs), Vice Chair

Guests:
Dr. Ann Christy (Faculty Fellow, Academic Affairs)  Ms. Sarah Lang (Academic Planning Specialist, Education and Human Ecology)
Dr. Alexis C. Collier (Associate Provost)  Dr. John Wanzer (Senior Assistant Vice Provost, Enrollment Services and Undergraduate Education)
Dr. Terry L. Gustafson (Associate Executive Dean, Arts and Sciences)  Ms. Bernadette Vankeerbergen (Curriculum Coordinator, Arts and Sciences)
Ms. Andrea Bour (Office of the University Registrar)  Mr. David L. Roy (Assistant Director, Enrollment Services)
Dr. Kate Hallihan (Director, Student Services, John Glenn School of Public Affairs)

The Council came to order at 3:05 PM

Hobgood moved approval of the Minutes of the May 5, 2010 meeting; the motion was seconded by Alexander and approved unanimously.

COMMENTS FROM THE VICE CHAIR — PROFESSOR W. RANDY SMITH

- On May 7, 2010, the University Center for the Advancement of Teaching (UCAT) and the Office of Academic Affairs co-sponsored a workshop to help Ohio State faculty members and departments conceptualize, design, and implement appropriate and successful short-term classes for the four-week May term, beginning in May 2013. At the workshop, five faculty members from large universities having similar short terms presented their experiences with this accelerated format. They discussed the types of content that worked well for them, as well as appropriate course designs and pedagogies to maximize student learning.

- Smith recently attended a meeting of the Committee on Institutional Cooperation (CIC) Accreditation Network in Chicago. The President of the Higher Learning Commission, Dr. Sylvia Manning attended and discussed plans for “pathways” to accreditation (that could affect Ohio State at its next review in 2017) and changes in federal regulations.

PROPOSAL FROM SUBCOMMITTEE D—PROFESSORS JAY S. HOBGOOD AND W. RANDY SMITH

- Proposal to Establish the College of Arts and Sciences

At the April 28 and May 5, 2010 meetings, Council members indicated that they wanted a proposal that more closely aligned, in format, with the guidelines for Faculty Rule 3335-3-37. Hobgood and Smith worked with Joseph Steinmetz, Executive Dean of Arts and Sciences, on that document and Council members responded on May 10, 2010 by e-mail to the new version. Based on that response, it was presented to the Faculty Council, on May 13, 2010, by Smith (in Hobgood’s absence) and Steinmetz, where it was approved unanimously.

CAA will ask Dean Steinmetz to provide yearly updates on the development of the College of Arts and Sciences.

There were no additional issues from members of the Council on Academic Affairs.

Hobgood moved approval; it was seconded by Bendapudi; and the motion carried with all in favor.

The proposal will go to the University Senate for approval at its meeting on May 27, 2010 and for final approval to the Board of Trustees on June 14, 2010. A letter of support from Executive
Vice President and Provost, Joseph A. Alutto, will accompany the full set of materials associated with the proposal.

PROPOSAL FROM SUBCOMMITTEE C – NEELI BENDAPUDI, JAMES COGDELL, BEN REINKE, SARAH DOUGLAS, AND KAY WOLF

- **Establishment of an Undergraduate Major Program in Public Affairs Leading to the Bachelor of Arts Degree** (Guests: Professor Charles Wise, Director, John Glenn School of Public Affairs; Chris Adams, Undergraduate Program Coordinator)

The new degree contains the first undergraduate major in Public Affairs offered by the Glenn School and its content is based on the existing MA and PhD in Public Affairs. The new degree was designed to offer undergraduates a professional option for careers in public service. While the Glenn School anticipates that many of the graduates of this program will continue with graduate studies, the impetus for this program stems partially from the need for entry-level employees in the public affairs sector. The new degree in public affairs would fill a gap in the existing undergraduate curriculum at Ohio State, and prepare students to be future public sector leaders in Ohio and nationally.

The following concerns were shared and clarifications given during the meeting:

- Overlaps with other programs and departments within the university, especially with the Department of Political Science. The Political Science program offers no concentration in public policy and analysis at the undergraduate level. Wise explained that preparing an undergraduate student for a profession in public affairs requires knowledge from interdisciplinary fields such as political science, leadership, economics, sociology; and the proposed bachelor degree will not overlap with other B.A. or B.S. degrees offered here.

- Overall staff capacity. There will be a growth of staff expected between autumn 2010 and 2011 which aligns with the mission and strategic plan of the School. Wise noted, and Smith confirmed, that there are funds available through the Office of Academic Affairs to help with the initial phase of the staffing process. Wise indicated that if this option is not available, funds within the School could be reallocated to accommodate the need.

- Student enrollments and honor students. Associate Executive Dean Gustafson acknowledged that Executive Dean Steinmetz is aware of the impact this program will have on student enrollments within arts and sciences. It could draw enrollments from other programs. However, overall, it will offer a more diversified field for undergraduate majors and will bring more students on campus. More specifics about honor students will be finalized before the program begins in autumn 2010.

There were no additional concerns from members of the Council.
Hobgood moved approval; it was seconded by Mendelsohn; and the motion carried with 10 in favor and 2 abstentions.

Wise also presented his annual report to Council on the School, focusing on enrollments, external funds, and faculty appointments.

PROPOSAL FROM SUBCOMMITTEE B – MARILYN BLACKWELL, DANIEL MENDELSON, AND ROBERT WARD

- **Proposal to Change the Name of the Agricultural Technical Institute (ATI) Laboratory Science Major to Biotechnology** (Guest: Jill Pfister, Assistant Dean and Administrative Director, College of Food, Agricultural, and Environmental Science)

This program will be a major leading to the Associate of Applied Science Degree at the Agricultural Technical Institute located at the Wooster Campus. Because of the widespread use of the term “biotechnology” on campus, it was felt that the other units outside the College should have an opportunity to comment on the use of this broad term for the name of a major. There were comments solicited from the College of Engineering, College of Medicine, College of Veterinary Medicine, and the College of Mathematical and Physical Sciences. The term “biotechnology” fits the proposed curriculum, the audience, and the job market. The curriculum is not duplicative of any other programs in the University. It is anticipated that graduates of this program will be working as research or technical assistants in biomedical, pharmaceutical, forensic, microbiological, environmental and agricultural related businesses, industries and agencies.

The following clarification was given during the meeting:

- This proposal will benefit transfer students too, mostly from northeastern Ohio. The existing staff is ready to teach most of these courses, although new hires may be needed in the future.

There were no additional concerns from members of the Council on Academic Affairs.

Hobgood moved approval; it was seconded by Bendapudi; and the motion carried with all in favor.

Smith indicated that in his formal correspondence outlining the approval of this proposal, he will note that use of the term “biotechnology” for this program does not imply exclusivity of the term for ATI and the College, either now or in the future.

SUBCOMMITTEE D – JAY S. HOBGOOD, W. RANDY SMITH

- **Revisions to Faculty Rules: Undergraduate Research Thesis** (Guests: Allison Snow, Director, Undergraduate Research; Associate Provost, Undergraduate Enrollment)
This proposal aims to standardize faculty rules regarding the writing of a thesis, including the associated transcript designation, and to permit non-Honors students as well as Honors students to participate in research activity. Currently there is no consistency across the university regarding the undergraduate research thesis for honored and non-honored students. The proposal has widespread support across the University.

The following concerns were shared and clarifications given during the meeting:

- Faculty rule: 3335-5-19 does not specify if emeritus faculty can advise undergraduate students pursuing a research thesis. Current faculty are overwhelmed with the abundance of research proposals received from students - in Allied Medical Professions for example. The Council urged Snow to pursue this possibility.

Hobgood moved approval; it was seconded by Bendapudi; and the motion carried with all in favor.

After approval of the proposal, Smith will work with Snow to craft the changed rule, and it will be presented to the University Senate Rules Committee, the Senate, and then the Board of Trustees. These next steps should be complete by Autumn 2010.

The meeting adjourned at 4:35 PM.

Respectfully submitted,

W. Randy Smith
Liana Crisan-Vandeborne