COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

January 14, 2009

3:00 – 5:00 PM

ATTENDANCE

Faculty:
✓ Dr. Lawrence A. Baum (Political Science)✓ Dr. Marcia E. Farr (Teaching and Learning)
Dr. Neelima M. Bendapudi (Marketing and Logistics)✓ Dr. Jay S. Hobgood (Geography)
Dr. James W. Cogdell (Mathematics)Dr. Michael Ibba (Microbiology)
✓ Dr. Kathryn A. Corl, (Germanic Languages and Literatures)✓ Dr. Daniel A. Mendelsohn (Mechanical Engineering)
✓ Dr. Marcia E. Farr (Teaching and Learning)
✓ Dr. Jay S. Hobgood (Geography)
✓ Dr. Michael Ibba (Microbiology)
✓ Dr. Daniel A. Mendelsohn (Mechanical Engineering)
✓ Dr. Robert J. Ward (Music)

Students:
✓ Mr. Robert D. Calhoun (CGS, History of Art)✓ Ms. Sarah K. Douglas (CGS, History)
Mr. Bradley L. Cromes (IPC, Law)✓ Mr. Benjamin T. Reinke (USG, Physics)

Administrators:
✓ Dr. W. Randy Smith, (Academic Affairs, Geography), Vice Chair

Guests:
Dr. Ann D. Christy (College of Engineering) Dr. Elliot E. Slotnick (Graduate School)
Dr. Alexis C. Collier (Associate Provost; Professor, Psychology) Dr. John D. Wanzer (Assistant Provost)
Mr. John E. Dickhaut (Office of the University Registrar)
Mr. Lance C. Erickson (Office of International Affairs)
Dr. Terry L. Gustafson (Arts and Sciences)
Dr. Robert J. Gustafson (College of Engineering)
Dr. Yana Hashamova (Slavic and East European Languages and Literatures)
Dr. Mary K. Marvel (Glenn School of Public Affairs)
Mr. Edward B. McCaul, Jr. (College of Engineering)
Mr. David E. Roy (Director, Enrollment Services)
The Council meeting came to order at 3:05 pm.

**COMMENTS FROM THE CHAIR—PROFESSOR DANIEL A. MENDELSOHN**

Mendelsohn informed the Council that the next major issue for discussion is standardized guidelines for minors across the University.

**COMMENTS FROM THE VICE CHAIR — PROFESSOR W. RANDY SMITH**

Smith asked if Council members were able to switch the next scheduled meeting to January 21 (from January 28). Because a quorum could be met on January 21, it was agreed to change the meeting date.

Smith raised the issue of what documentation is needed from subcommittee chairs after they have vetted proposals that are ready for consideration by the full Council. In addition to a formal notification that the subcommittee is requesting that the Council take action (which can be in the form of an email message to the chair of the Council), the subcommittee chair also needs to provide documentation about the subcommittee’s deliberations on the proposal, questions that were asked of the proposal’s initiator(s), and any responses or revisions to the proposal based on the subcommittee’s concerns and recommendations. This documentation helps guide the subsequent conversation at full Council and is retained as part of the permanent record of action by the council. Smith noted that this additional information is frequently revisited years after the proposal is approved.

Smith also gave an update on the conversion to semesters. The ad-hoc committee has held two meetings and has scheduled meetings every Friday during Winter Quarter. He and Corl will continue to provide additional updates as information becomes available. The ad-hoc committee intends to have a proposal ready for Senate action at the Senate’s March meeting.

The Office of Academic Affairs soon will bring forward a proposal from Faculty and TA Development to change its name to the University Center for the Advancement of Teaching. Smith mentioned that he wants to alert the deans before officially bringing the proposal forward to the council for approval.

**PROPOSALS FROM SUBCOMMITTEE A—PROFESSOR LAWRENCE A. BAUM**

- **Public Affairs and Slavic and East European Studies dual degree, John Glenn School of Public Affairs and East Asian Studies Center** (tabled from 12/03/08 meeting)

Baum presented the proposal, highlighting the concerns that the council raised at its December 3 meeting. Guests Lance C. Erickson, Mary K. Marvel, and Yana Hashamova gave a brief overview of the proposal before answering the Council’s questions. Smith noted that the link between the new School and other units on campus was a step that was anticipated when the School was created.
The motion was seconded by Ward and approved by voice vote.

- **Bachelor of Science in Construction Systems Management, College of Food, Agricultural and Environmental Sciences**

  Baum briefly presented the proposal on behalf of the subcommittee. There were no significant concerns. Guest Ann Christy provided an overview of the proposal and answered questions about the proposal. Council members sought clarification of issues relating to the instructional staff. Smith noted that if approved the proposal will need approval by the University Senate, the Board of Trustees, and the Ohio Board of Regents.

  The motion was seconded by Douglas and approved by voice vote.

**PROPOSALS FROM SUBCOMMITTEE B—PROFESSOR DANIEL A. MENDELSOHN**

Mendelsohn, acting as temporary chair for the subcommittee, presented the proposals on behalf of subcommittee B.

- **Master’s of Public Health and Doctor of Optometry (OD) dual degree, College of Public Health and College of Optometry**

  Mendelsohn presented the proposal for a dual MPH/OD degree from the College of Public Health and the College of Optometry. The Graduate School had reviewed and supported the proposal.

  The motion was seconded Calhoun and approved by voice vote.

- **Engineering Science Minor and Technological Studies Minor, College of Engineering**

  Mendelsohn presented the proposal for new minors from the College of Engineering in Engineering Science and Technological Studies. Professor Robert J. Gustafson and Dr. Edward B. McCaul, Jr. provided background information on the minors and answered questions.

  The motion to approve both was seconded by Douglas and approved by voice vote.

  These minors will now proceed to the Colleges of the Arts and Sciences for review and approval so that students within the five colleges can take the minor.

- **American Indian Studies Minor, Colleges of the Arts and Sciences**

  Mendelsohn presented the proposal for an interdisciplinary undergraduate minor in American Indian Studies. There were no major issues/concerns.
The motion was seconded by Ward and approved by voice vote.

PROPOSALS FROM SUBCOMMITTEE C—ROBERT D. CALHOUN

- 181 credit hour plan for Technology Education Licensure track, College of Education and Human Ecology
- 181 credit hour plan for Early and Middle Childhood Education major, College of Education and Human Ecology

Calhoun presented both proposals on behalf of subcommittee C. Smith noted that his proposal had not been submitted when other 181-hour proposals were being reviewed in 2007, based on the administrative changes associated with the college merger at the time.

The motion to approve both was seconded by Douglas and approved by voice vote.

PROPOSALS FROM SUBCOMMITTEE D—PROFESSORS DANIEL A. MENDELSOHN AND W. RANDY SMITH

- Women’s Studies direct to PhD, Department of Women’s Studies

Mendelsohn presented the proposal on behalf of subcommittee D. Professor Elliot E. Slotnick, Associate Dean, Graduate School, gave a brief statement and answered questions noting that this step brought the program into line with many others on campus.

The motion was seconded by Farr and approved by voice vote.

The council adjourned at 5:00 pm

Respectfully submitted,

W. Randy Smith
J. Briggs Cormier